

Rosebrook Water Company, Inc.

December 30, 2013

NHPUC 3 JAN 14 PM 3:21

New Hampshire Public Utilities Commission
Mr. Mark Naylor
21 S. Fruit Street, Suite 10
Concord, NH 03301

RE: Rosebrook Water -- DW 12-306 ORDER No. 25,613 dated December 23, 2013

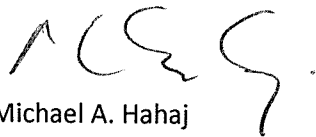
Mr. Naylor:

Please accept this letter and accompanying information as the Rosebrook Water Company's submission to comply with the State of New Hampshire Public Utilities Commission request for a copy of the training materials and compliance checklist. Both items are attached.

With respect to on-going compliance monitoring and consistent with the company's compliance plan, the company has begun conducting the quarterly compliance meetings with the most recent being November 23, 2013. Additionally, the company has recently extended an offer of employment and received acceptance from a candidate to fill the Finance Manager role. She has direct experience as the Finance Director for a municipal water and sewer utility and begins employment effective January 6th, 2014. Her resume is attached. The company is pleased to have recruited someone with such experience and background. With this hire, Rosebrook's staffing is now settled and Devine Millimet will conduct formal compliance training in January for all three staff. No such formal training has yet occurred, due largely to the state of flux of the staffing complement. Please note, however, that Dana Bisbee and Steve St. Cyr have been providing ongoing compliance support and some training to Nancy Oleson, with specific focus on becoming familiar with PUC rules. Nancy, as you know, is now responsible for the company's overall compliance responsibilities.

Thank you for the assistance with the matter to help bring this a conclusion. If you should have any questions, please don't hesitate to call.

Best regards,



Michael A. Hahaj
Director

Cc: Marcia Brown
Jayson Laflamme
Robyn Descoteau
Dana Bisbee
Steve St. Cyr

9 Remick Lane,
Bretton Woods, NH 03575
(540) 315-8995

Nancy Oleson

9 Remick Lane,
Bretton Woods, NH 03575
(540) 315-8995